BCIEoE Management Committee Meeting - 16/09/2022

09:30 – 11:00 GMT – Teams video-conference

Attendees:

Matthew Neall, Chair

Tim Cracknell, Member

Adrian Jolly, Member

Mark Suttle, Member

Ken Clark, Member

Claire Sanders, Member Key:

 **Current Actions**

 **Carried Forward Actions**

 **Late Actions**

Apologies:

Richard Verrinder, Member

Jim Barrow, Member

Brian Kinch, Secretary

Lauren Kinch, Member

Welcome:

MN welcomed everyone to the meeting and acknowledged and made apologies for those who were unable to attend.

Formal approval of meeting Minutes from 10th August 2022:

The Committee have reviewed and approved the minutes from 10th August 2022 for publication with no amendments being made.

Update on actions from 10th August 2022:

Action 01/100822 – LK/BK to make amends to the prior minutes and publish via both the BCI’s webpage for the Chapter and through the Chapter LinkedIn Group **- Completed**

Action 02/100822 – MN to create a LinkedIn post indicating we are looking for new members. **- Completed**

**Action 03/100822 – BK is due to be meeting with Mark Goldspink, CEO of ai Corporation, in the coming weeks as he is a business colleague and friend, and will speak with him about CyberArk as Mark’s son-in-law (Charlie) works for the company and Mark helped effect the initial introduction. It is hoped this may lead to clarity on CyberArk’s position. – Carried Forward – AJ/BK have a meeting booked with Mark.**

**Action 04/100822 – BK is to speak to David Thorp regarding the governance of the Central Office and Chapters at the Chapter Leaders Conference. – Carried Forward**

**Action 05/100822 - BK is to bring the issue of covering reasonable transport costs for volunteer speakers up with BCI Central Office attention as we should be receiving support from them. – Carried Forward**

Action 06/100822 – BK is to send the completed BCI events template to MN. **- Completed**

Action 07/100822 – BK is to put a placeholder in the Committee members’ and speakers’ diaries for 30th September for the Chapter event. **- Completed**

Action 08/100822 – BK is to reaffirm the invite for a meeting on 16th September (placeholder should already be in diaries), specifically to major on discussing plans for the Autumn event. **- Completed**

Action 09/100822 – BK is to book the Queen Mary meeting room and the Pipe of Port for the 16th December and confirm payment arrangements to the Committee. **- Completed**

**Action 10/100822 – BK is to speak with the respective Chapter Chairs at the forthcoming Chapter Leaders’ Conference. – Carried Forward**

**Action 11/100822 – ALL to consider whether they would like to take the position as Vice Chair in succession to RV. – Carried Forward**

Matters arising:

MS is still liaising with Storm Guidance with the focus on hosting an event.

TC raised that the email that was sent out by the BCI EoE event that is being held at Fire HQ had inconsistent dates on the email.

**Action 01/160922 – MN to raise the dates issue with the BCI Events team.**

Summer Chapter Event update:

Three Speakers are confirmed, including Mark Browne (formerly of Crossrail), Kathy Settle (National Preparedness Commission) and Martin South (Associated British Ports). This will be held at the Essex Fire HQ on the 30th September with a lunch included.

Venue is already for the event, there had been only a few people had registered for the event so far. All committee members that can attend will also need to register to attend the event. It is hoped that a new email from the BCI events team will improve the attendance levels.

Autumn Chapter Event planning/changes:

The Autumn Chapter Event is currently planned for 18th November, and BK had previously mentioned there have already been people indicating their willingness to present. These include Professor John Walker, who would talk about malware, its importance and the risks, and AJ had been in contact with another speaker, but this needs to be confirmed at the next meeting. BK mentioned Geoff White (author of The Lazarus Heist) as another possibility, but would like to get a good audience for him.

**Action 02/160922 – MN to ensure presenters are confirmed for the Event.**

Christmas Do:

BK has started to organise and book the Pipe of Port, separate emails have been sent out asking for attendees and payments.

Noting other Future Committee meetings and Chapter event plans:

Duly noted.

South and London: other Chapter shared plans:

The Committee noted that there was no apparent activity from the South or London Chapters, but suggested getting in touch with them in light of forthcoming Autumn event, if this is to take place in London.

**Action 03/160922 – MN to arrange outreach to the other Chapters if the Autumn Event crystallises.**

Any other business:

No items were discussed.

Close:

Being no further business, the call closed at 10:25, with the next meeting to be reaffirmed for the 21st October.